

SIXTH FORM DRIVING POLICY

Policy applies to Sixth Form students and to all Staff	
Date policy reviewed:	10.12.2025
Date of next review:	20.11.2027
Version:	10.26 v1
Author:	Deputy Head: Pastoral and Head of Sixth Form
Owner:	Deputy Head: Pastoral

Version	Date	Section	Material change	Approval
12.25 v1	10.12.2025	3	Re-drafted.	Mr Luke Goodman
10.26 v1	14.10.2026	3	Updated to cover visits to The Downs Preparatory School.	Mr Luke Goodman

Clifton High School is committed to child protection and safeguarding children and young people and expects all staff, visitors, and volunteers to share this commitment.

Related policies

Behaviour Policy – Senior School

Code of Conduct – Senior School

1. Introduction

The purpose of this policy is to provide clarity as to when Sixth Form students are allowed to drive. The policy is designed to ensure the safety of all concerned and to reduce the risk of collisions involving students.

The School provides transport to off-site school activities during the School day, for after School co-curricular clubs, for most Saturday away fixtures outside of Bristol and for out of school hours educational visits. We would strongly recommend that students use that transport instead of their own vehicles, unless there is a genuine necessity.

2. Legal obligations

Students wishing to use their own vehicle during the school day must have a full driving licence and their vehicle must have insurance, road tax and an MOT certificate where applicable. It is



the responsibility of the driver's parents to confirm that this is the case by completing the Sixth Form Driving Permission Form in Talaxy.

3. Sixth Form driving rules

The School recommends that parents carefully consider the necessity of allowing their child to drive to and from School, and to drive during the school day to Coombe Dingle, medical/dental appointments and to take driving lessons.

3.1 Driving from home to school

Driving to and from School is a private arrangement to be discussed and agreed between parents and their child.

3.2 Driving during the students' school day

Students are not permitted to drive during their school day. The only exceptions to that rule are:

- driving to Coombe Dingle;
- driving to The Downs Preparatory School;
- driving to medical and dental appointments; and
- taking driving lessons.

Students are not allowed to take passengers (which includes siblings) to Coombe Dingle, The Downs Preparatory School or to medical/dental appointments.

With the exception of transport to The Downs Preparatory School, School transport is provided for all off-site school activities taking place during the school day (i.e. Games at Coombe Dingle, educational visits, fixtures and off-site co-curricular activities).

Permission to drive to Coombe Dingle

The School recommends that students use school transport to travel to Coombe Dingle, but parents may give permission for their child to use their own vehicle. Permission is given by completing the **Sixth Form Driving Permission Form in Talaxy**.

Driving to and from Coombe Dingle is a privilege and the School's permission to drive may be withdrawn if one of the circumstances set out in section 5 occurs.

Permission to drive to The Downs Preparatory School

Parents may give permission for their child to use their own vehicle to drive to The Downs Preparatory School to assist with the supervision and care of Downs School pupils on a voluntary basis. Permission is given by completing the Sixth Form Driving Permission Form in Talaxy.



Driving to and from The Downs School is a privilege and the School's permission to drive may be withdrawn if one of the circumstances set out in section 5 occurs.

Permission to drive to appointments and to take driving lessons

If parents would like their child to drive to a medical/dental appointment or take a driving lesson during the school day, they **must email the Head of Sixth Form** who will decide whether permission will be given.

3.3 Driving from home to an off-site school activity

Driving **from home** to off-site school activities (i.e. Coombe Dingle, off-site co-curricular activities, away fixtures and educational visits) is a private arrangement to be discussed and agreed between parents and their child. We would however recommend that school transport is used for off-site school activities where provided.

4. Conduct

While driving to or from School or Coombe Dingle or otherwise identifiable as a Clifton High School student, drivers are expected to behave considerately and ensure that the good reputation of the School is maintained.

5. Withdrawing approval

Permission to drive will be withdrawn if the driver is found to have infringed the rules set out in this policy, has committed a serious contravention of the Highway Code or has been disqualified from driving. Permission may (at the School's discretion) be withdrawn if the driver has committed a more minor contravention of the Highway Code or the driver's competence is called into question.

If permission is withdrawn, the driver (and any passengers who have also infringed the rules set out in this policy) will receive a detention, in accordance with the School's Behaviour Policy – Senior School.

In the case of driving offences resulting in penalty points or disqualification, the driver or their parents must inform the Head of Sixth Form.

6. Responsibility

Notwithstanding the above rules, the School accepts no responsibility for the supervision and/or the safety of Sixth Form students while driving.